



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**April - July 2024
Supplement**

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 8 March 2024

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

Forward Plan April to July 2024

Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Infrastructure & Development Strategy on 21 March 2024 is not in the Forward Plan.

Delegated Decision by Cabinet Member for Infrastructure & Development Strategy, 21 March 2024

Woodstock Road Corridor Improvements

Approval of delegated authority to procure design and construction.

Decision Maker and Target Date: **Cabinet Member for Infrastructure & Development Strategy, 21 March 2024**

Key Decision: Yes

Exempt Information: No

Consultations: N/A

Report By: Corporate Director: Environment & Place

Contact: Helen Fallon, Project Manager
Helen.fallon@oxfordshire.gov.uk

Ref: 2024/064

Anita Bradley
Director of Law & Governance and Monitoring Officer
Oxfordshire County Council

8 March 2024

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21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Woodstock Road Corridor Improvements <i>(Ref: 2024/064)</i> Delegated authority to procure design and construction	Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy <i>(21 March 2024)</i>	Yes	None	N/A		Cabinet Member for Infrastructure and Development Strategy	Helen Fallon, Project Manager	Corporate Director Environment & Place

NEW ITEMS

23 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Capital Programme Approvals - May 2024 <i>(Ref: 2024/059)</i> Report on variation to the capital programme for approval (as required).	Cabinet <i>(23 April 2024)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Natalie Crawford, Capital Programme Manager	Executive Director: Resources

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14 May 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Financial Monitoring Report (updates on funding and any other budget changes for 2024/25 since February 2024) <i>(Ref: 2024/060)</i></p> <p>To note and seek agreement of the report and any recommendations.</p>	Cabinet <i>(14 May 2024)</i>	No	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Executive Director: Resources

14 June 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Capital Programme Approvals - June 2024 <i>(Ref: 2024/062)</i></p> <p>Report on variation to the capital programme for approval (as required).</p>	Cabinet <i>(14 June 2024)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Natalie Crawford, Capital Programme Manager	Executive Director: Resources

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16 July 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - May 2024 (Ref: 2024/063)</p> <p>To note the report and approve the recommendations</p>	Cabinet (16 July 2024)	No	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Executive Director: Resources

12 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Deddington Depot Salt Barn (Ref: 2024/055)</p> <p>To seek approval to enter into contract with a main contractor for the construction of a salt barn and washdown facility and demolition of existing derelict site cabins at Deddington Highway Depot.</p>	Delegated Decisions by Cabinet Member for Finance (12 April 2024)	Yes - Capital Expenditure >£1m	None			Cabinet Member for Finance	Liz Clutterbrook, Head of Major Projects	Director of Property

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DEFERRED ITEM

14 May 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Oxfordshire Councils Charter (Ref: 2023/351)</p> <p>Adoption of a charter to underpin our ways of working and commitment with Town and Parish Councils across Oxfordshire. This is a joint charter with Districts and City Councils and OALC.</p>	Cabinet (14 May 2024)	Yes – affects more than 1 division	None	N/A	<p>Decision due date for Cabinet changed from 19/03/2024 to 23/04/2024. Reason: Further work required</p> <p>Decision due date for Cabinet changed from 23/04/2024 to 14/05/2024. Reason: Further work required</p>	Leader	Emily Schofield, Acting Head of Strategy Tel: 07881 311707	Chief Executive